

**TITLE OF ACTION RESEARCH**

1 x 1 ID picture

**Name of Researcher**

Position of Researcher

Official Station of the Researcher

*3 spaces*

1. Context and Rationale
2. Action Research Questions
3. Proposed Innovation, Intervention, and Strategy
4. Action Research Methods
5. Participants and/or other Sources of Data and Information
6. Data Gathering Methods
7. Data Analysis Plan
8. Action Research Work Plan and Timelines
9. Cost Estimates
10. Plans for Dissemination and Utilization
11. References

*Reference: DepEd Order No. 16, s. 2017. Research Management Guidelines.*

*Note: (Please remove this part in “red ink” after reading)*

1. *Arial font, size 11 throughout except for texts/figures within tables which can be reduced*
2. *Double-spacing throughout except within tables which can be set with no space in between lines depending upon the readability of texts*
3. *Margin must be 1 inch (top, below, right) and 1.5 inch for the left*
4. *Page number is set in right bottom*